RENTAL LISTING INPUT SHEET

Required Fields are in Red, Bold, and Italicized Text

NEOHREX
NorthEast Ohio Real Estate Exchange

Property Address: _____

Agent Name: _____ Date Listed: ___/___/___ Listing #: _____

County ***Parcel ID(APN)***

Office ID ***Agent ID*** Co-Office ID Co-Agent ID

Multiple PIN Numbers Yes ☐ No ☐ ***Prop Sub*** ☐ 1 Fam ☐ Multi Fam ☐ Land ☐ Vacation Rental ☐ Condo ☐ Retail ☐ Business Only ☐ Other

MLS Cross Reference

Street # - Modifier – ***Direction*** ***Street Name***

Suffix ***Post Direction*** Unit/Lot # ***City***

Zip – Lot # ***Area***

Subdiv./Complex ***School Dist.***

Monthly Rent Security Deposit Yes ☐ No ☐ ***Buyers Agent Comp***

Listing Date ***Expiration Date*** *Compensation Explanation (60 max)

Owner/Agent Yes ☐ No ☐ ***Internet Listing*** Yes ☐ No ☐

Show Addr to Clients Yes ☐ No ☐ Show Addr to Public Yes ☐ No ☐

 # Bedrooms

Baths:
Full
Half

Source	Agent	Owner	Appraiser	Public Record
App. Finished SqFt	☐	☐	☐	☐
☐ Acres ☐ Sq Ft. Lot Size	☐	☐	☐	☐

Tillable Acres

Pasture Acres

Year Built

☐ New Constr.
☐ Under Constr.
☐ Not Verifiable

Stories

Building Type
☐ Attached
☐ Detached

Business Type

Basement Yes ☐ No ☐
- ☐ Common ☐ Slab
- ☐ Crawl Space ☐ Unfinished
- ☐ Finished ☐ Walk-Out
- ☐ Full ☐ None
- ☐ Partial ☐ Other

Total Rooms

Garage

# of Cars

Off Street Parking #

Public Transportation
- ☐ Yes
- ☐ No

Amenities
- ☐ Common Facility
- ☐ Exercise Room
- ☐ Golf Available
- ☐ Health Club
- ☐ Laundromat
- ☐ Medical Service
- ☐ Park
- ☐ Playground
- ☐ Pool
- ☐ Shopping/Mall
- ☐ Tennis Courts
- ☐ Other

View Description
- ☐ Canyon/Valley
- ☐ City View
- ☐ Golf Course
- ☐ Lake Erie
- ☐ Park
- ☐ Water View
- ☐ Wooded

House Faces
- ☐ East
- ☐ North
- ☐ Northeast
- ☐ Northwest
- ☐ South
- ☐ Southeast
- ☐ Southwest
- ☐ West

Appliances/Equip
- ☐ Dishwasher
- ☐ Garbage Disposal
- ☐ Microwave
- ☐ Range/Oven
- ☐ Refrigerator
- ☐ Washer
- ☐ Water Softener
- ☐ Whirlpool/Hot Tub

Exterior Features
- ☐ Aboveground Pool
- ☐ Barn/Stable
- ☐ Boat House
- ☐ Deck
- ☐ Enclosed Patio/Porch
- ☐ Inground Pool
- ☐ Patio
- ☐ Porch
- ☐ Sprinkler/Irrigation
- ☐ Storage Shed/Out Bld
- ☐ Other

Heating Fuel
- ☐ Coal ☐ Propane
- ☐ Dual ☐ Solar
- ☐ Electric ☐ Wood
- ☐ Gas ☐ None
- ☐ Oil ☐ Other

Water/Sewer
- ☐ Cistern
- ☐ Private Sewer
- ☐ Private Water
- ☐ Public Sewer
- ☐ Public Water
- ☐ Septic
- ☐ Well
- ☐ Other

Cooling Type
- ☐ Attic Fan
- ☐ Central Air
- ☐ Heat Pump
- ☐ Wall Unit(s)
- ☐ Window Unit(s)
- ☐ None
- ☐ Other

Owner/Tenant Pays

	Owner	Tenant
Electric	☐	☐
Gas	☐	☐
Sewer	☐	☐
Trash	☐	☐
Water	☐	☐

Elevator ☐ Yes ☐ No ☐ NA

Unit Floor

Disability Features ☐ Yes ☐ No

Pet Restrictions ☐ Yes ☐ No

Laundry Hookup ☐ Yes ☐ No

Restrictions

Lease Terms
- ☐ Lease Option
- ☐ Month to Month
- ☐ One Year
- ☐ Two Year
- ☐ Units Vary
- ☐ Weekly
- ☐ Other

Date to Occupy
- ☐ 30 Days or Less
- ☐ At Time of Lease
- ☐ Negotiable
- ☐ Other

Showing Info
- ☐ Call Agent ☐ Call Office
- ☐ Call Seller ☐ Electronic
- ☐ Key in Office ☐ Showing Service *
- ☐ Other Lockbox

* Showing Service Phone

___–___–___

Room Name	Dimension	Level	Fireplace
Great Room	X		
Living Room	X		
Family Room	X		
Kitchen	X		
Dining Room	X		
Master Bdrm	X		
Bedroom 2	X		
Bedroom 3	X		
Bedroom 4	X		
*	X		
*	X		
*	X		
*	X		
*	X		

* Optional Rooms
- Additional Living Suite
- Bathroom
- Bedroom #5
- Foyer
- Laundry Room
- Library/Study
- Loft
- Office
- Recreation Room
- Sun Room
- Utility Room
- Workshop
- Other

Showing Information (maximum 60)

_____

_____

_____

Directions to Property (maximum 250)

Remarks - Public/Internet (maximum 1000)

Broker Remarks (maximum 200)

Seller's Signature: _____ Date:_____

Seller's Signature: _____ Date:_____

Agent's Signature:_____ Date:_____

Information Deemed Reliable But Not Guaranteed